

# Staff Council Health and Safety Committee Minutes

July 25<sup>th</sup>, 2018

2:00pm-3:00pm

Memorial Union L1-45

## Conference Call Information:

Dial In Number: 1-877-820-7831

Pass Code: 847008#

## I. Welcome

## II. Attendance

Present: Linda Anderson, Liz Badalamenti, Darren Bowens, Erica Gau, Alana LaBelle, Joe Montgomery, Van Montoya, Rob Ott, Gary Swartz, Greg Urena, Lucy Wolski

## III. Introductions

## IV. Old Business

A. Review May 30<sup>th</sup>, 2018 Agenda

B. Website - updated links available for:

a. Authorized Driver Program

b. Office Safety Training

c. Incident Reporting

d. Hazard Reporting (like trip hazards)

\_\_\_ Alana to ask Rob/Darren for links.

\_\_\_ Alana will provide links to Linda

\_\_\_ Linda to post links on Staff Council Website

## V. New Business

A. Future Meeting Times – current meeting day, time, location okay with all.

B. Committee Positions

1. Chair : plans and runs meetings, enures matters are handled in a fair and orderly manner

2. Vice Chair : assists chair, leads meetings when chair is absent

3. Secretary : record minutes, provides digital copy to chair

4. Treasurer : oversees and presents budgets and financial statements

5. Record Officer: take attendance, record votes, ensure quorum

-Alana to remain Committee Chair. No other positions filled at this time.

-Was recommended to remove Treasurer position.

-Was recommended to combine Secretary and Record Officer position.

\_\_\_ Rob to ask Paula Dobler if she would consider Vice Chair position.

\_\_\_ Others to consider Secretary Position

- C. Request from Erica for committee to promote ASU Well-Being and Mental Health, in addition to the topics of safety and physical health.
- Rob volunteered to promote one health item from Liz in each EH&S newsletter.
  - Idea presented to post a health topic on Staff Council website as well.
  - \_\_ Liz, please provide information to Rob and Linda on one health topic so they can post in EH&S newsletter and on Staff Council Website.
  - Erica presents idea to host an event to promote health topics/aspect.
  - \_\_Erica and Liz to brainstorm event ideas.
- D. Rob discusses Heat Stress
- It cannot be promoted enough, especially at this time of the year
  - EH&S has a video regarding Heat Stress
  - EH&S having 1000 pocket cards printed with information about heat stress
  - \_\_Alana to get link from Rob for EH&S Heat Stress Video
  - \_\_Alana to provide link to Linda
  - \_\_Linda to post link on Staff Council Website
- E. Linda discusses ASU Staff Council Blood Drive  
Date: January 11, 2019
- \_\_Linda to post information on Staff Council Website
- F. Liz discusses Wellness Classes  
Cooking classes downtown, August Health Screening, Exercises Classes
- \_\_Alana to get link for these from Liz and to Linda
  - \_\_Linda to post these links on Staff Council Website
- G. Parking and Transit
- Liz contacted James Winfrey in ASU Parking and Transit and received the following information:
  - ASU Parking and Transit had leased shelters at shuttle stops.
  - ASU decided not to renew the lease.
  - Shelters have been removed from many shuttle stops, so there is no shade.
  - ASU student org groups designed new shelters. New shelters are currently being made.
  - At Poly and Downtown campuses, old shelters were found and installed.
  - New shelters will be put up through Fall 2018 at Downtown and Tempe campuses.
  - ASU Parking and Transit are providing water bottles/ice on shuttles through at least September.
  - \_\_Linda, can this information be posted on the website?

VI. Future Meetings:

9/26/2018	2pm-3pm	MU L1-45
11/28/2018	2pm-3pm	MU L1-45
1/30/2019	2pm-3pm	MU L1-45
3/27/2019	2pm-3pm	MU L1-45
5/29/2019	2pm-3pm	MU L1-45

VII. Adjournment