ASU Staff Sustainability Committee Meeting Minutes                   November 7, 2019

Location/Time:    MU L1-45 Havasupai                                     12:00 - 1:00 p.m.

Introductions/New Ideas:
● The 2019 Ideas document is open - feel free to contribute any project ideas you have

Round Table and Open Discussion:
● Sustainability Committee Recipe and Tip Book to Cook More Sustainable
  ○ Homework, due by December 5th
  ○ One recipe and picture of the dish (vegetarian, vegan, keto, paleo, whole30, etc). Think about the upcoming holidays
  ○ UPLOAD RECIPES AND TIPS HERE
  ○ We could even send the cookbook to the School of Sustainability to be included in their newsletter for students to try!
  ○ The recipes do not need to be your own, but if they are from an online source or other cookbook, please leave a source.
● We wrote a letter to Zero Waste, it was approved and submitted
  ○ Are there bins for soft plastics around campus? Not at this time, but reach out to Katie Schumacher if you have a lot of soft plastics (from packaging, etc.) and you’d like a bin for your office space.
  ○ Do not place soft plastics in the Blue Bag - grocery bags are okay.
● Possible volunteer activities for the committee?
  ○ Homecoming block party?
  ○ POWWOW Borderlands: November 16th (Kendon Jung is the contact)
  ○ Schedule a Blue Bag sort?
● Speakers to talk during a meeting?
● Group picture for website - Emmery will schedule this
● End of Year Celebration - Dec 5th
  ○ We will celebrate our successes and talk about goals for next year!
  ○ Emmery will order cookies for the meeting

Subcommittee Updates:
Subcommittees only meet once per month for one hour, but they’re important projects to work on!
● Save Paper @ ASU! The next meeting will be held on November 15th at noon.
Intention of the Subcommittee: To develop a list of Sustainability Options for the on-campus magazines and printed publications.

- Let Sheyenne know if you think you can help or if you’re interested in the project. Email Sheyenne to join.

- **Sustainable Purchasing Toolkit**
  Intention of the Subcommittee: We are working to create a user-friendly Sustainable Purchasing Toolkit. The goal is to make the Sustainable Purchasing Guidelines usable by everyone at ASU
  - Working on flowchart to show on procurement site, finishing up on the executive summary, online training using powerpoint, implementation
    - Looking to roll this out for Earth Month 2020, or earlier

  Contact Emmery to join. We aren’t holding regular meetings at this time. We are emailing within the group for feedback. Let Emmery know if you’d like to see what we’ve been doing!

- **Round Table and Events**
  - **ASURA Presents “Let’s Find $$$ for Retirement”**
    - Friday, November 8th from noon - 1 PM
    - CPCOM 120 or Zoom: https://asu.zoom.us/j/648207717
    - US: +1 669 900 6833 or +1 646 876 9923
      - Meeting ID: 648 207 717
  - **State of Sustainability Afterthoughts**
    - There was some confusion about transportation as it relates to the university’s sustainability goals
    - Any questions about these goals should be directed to Nick Cookson
    - Do idling shuttle buses cause increased emissions? (Parking and Transit may be able to answer this.)
  - Let Emmery know if you’d like to have speakers come to some of our future meetings!

*The next Sustainability Committee meeting is scheduled for December 5th at noon.*