

Location/Time: MU L1-45 Havasupai

12:00 - 1:00 p.m.

❖ **Introductions/Updates**

- A date has been chosen for our committee Blue Bag sort! **January 22nd from 12 - 1 PM**
  - We will set up a carpool, more details to come.
- The Zero Waste department has released its first ever [annual report!](#)

❖ **Sustainable Purchasing Toolkit Subcommittee (AKA: Green Purchasing Guide)**

- We are working to create a user-friendly Sustainable Purchasing Toolkit for ASU - we've had our fourth meeting and it's going very well!
- ASU SPRI (Sustainable Purchasing Research Initiative) team has joined us to create the survey so we are getting the information we want from our survey.
  - We are in the drafting stages, and intend to meet (in-person) to finalize in January.

**USP Communications: There has been pushback about sending surveys**

- Can we find this information elsewhere, without sending a survey?
- Outline some goals and express where we see the need for the survey.
- USP and Procurement can sign off on this!
- **Needed by next semester**

**If you would like to comment on the necessity of our Purchasing Survey, please reach out to [Emmery](#). Otherwise this will be tasked to the subcommittee.**

➤ Further suggestions:

- Possibly just share with Staff council?
- Getting different departments to work together - New American University
- Necessary information if ASU is to be a leader in sustainability
- Possibly view it as research instead?
  - There is a PhD student working on it!
  - Academic: hands-on, real-world experience
- Incentives for taking the survey:
  - Sun Devil Rewards
  - Zero Waste starter kit

- Refer a friend!
- Contact: Surplus for giveaways

Contact [Emmery](#) or [Sheyenne](#) to join this committee!

❖ **ASU A-Frame Sign Policy Subcommittee - Rita McGlynn**

Updates from the Subcommittee:

- Jaime Rensel - no one is working on this already, to her knowledge.
- Rudy Bellavia and Elaine Rutger attended the last meeting (the department that created and enforce the policy)
  - **Ask them questions! They are open to continuing the conversation. They want to align with sustainability policies as well.**
- Print and Imaging Lab attended
- Reviewed the history of the policy
- Digital Displays were suggested as an alternative option.
  - ASU's digital assets are excellent but much more limited.
  - How are departments going to have an equitable chance at advertising? Who has control?
- Purpose in implementation
  - Signs were being abandoned
  - Standardize the process, no clutter

**A-Frames: If there are questions, special requests can be directed to Print and Imaging Lab**

- They are looking to build Digital Kiosks around campus with digital communication of events, interactive maps, etc.
- Cable channel: 2.2 channel is events! Can advertise events here.
- Other suggestions: Banner frames (MU, SDFC), banners for myASU
- This policy makes people think out how they're communicating messaging on campus.
- ASU App - student orgs are using this for communication, can link with OrgSync (departmental calendars as well)
- **Minutes will be shared in the A-Frame subcommittee folder!**

**Is there a plan to demonstrate the policy? The policy is not clear right now.**

**Is the committee interested in helping them make the policy sustainable?**

- The current policy has to fit the "now" requirements, not what they're envisioning for the future.
- Departments don't have the finances to purchase several A-Frames and paper signage for the A-Frames.

**They would like to work with departments if they have requests - as issues come up, reach out to Print/Imaging or Rudy/Elaine. “The policy is not fulfilling our needs in these ways...”**

- There are two different kinds of signs - advertising, and wayfinding. The policy has to address the needs of both.
- Bring in more people to give feedback (like Terry from Special Events), get estimates on the things that aren't working.

#### **General Notes about the Subcommittee:**

- The new policy has determined that we cannot have any generic wayfinding signage.
- Standard A-Frames can be purchased for \$60 and then there are additional costs for purchasing of sign inserts.
- Signs must have event date or time, facilities will remove if not stated. Plastic inserts are recyclable, but are they recycling?
  - This policy essentially bans the reuse of signs, which is a **sustainability issue.**
- In general, the policy needs to be clarified and hopefully reevaluated for sustainability!

**Please reach out to [Rita McGlynn](#), the subcommittee chair to join.**

#### **❖ Student Services Herb Garden and Blue Bag Sorting:**

- Blue Bag Sorting Dates:
  - **January 22nd, 2019** is our committee Blue Bag sort on Tempe campus!
- Herb Garden Work Days:
  - The last Tempe work day is December 12th from 7-8am
  - Location: at the North end of the Student Services Building
  - To join, you can just show up!

#### **❖ Round Table**

- **Harkins Sales Fundraiser through December 14<sup>th</sup>**
  - Proceeds benefit Staff Council Fundraising Opportunities including Staff Helping Staff and Judy Reynolds Memorial Scholarship.
  - Flier at the bottom of the minutes!
- **Volunteers are needed for the December 15<sup>th</sup> POWWOW (Borderlands)**

- Tempe, Lot 59
- Shift is 7 AM - noon, distribution is 8 - 11 AM
- Volunteers receive 70 pounds of produce for FREE!
- **Link to volunteer is here: [VOLUNTEER](#)**
- Flier at the bottom of the minutes!

***The next Sustainability Committee meeting is scheduled for January 3<sup>rd</sup> at noon.***

# Harkins Sales Fundraiser for Staff Council Programs



November 19 - December 14, 2018

*The perfect gift for friends, family, and students!*

## 2019 Loyalty Cups - \$6.50

(voucher to exchange at any Harkins theater)

*Includes \$1.50 refills all of 2019!*



**\$25 Gift Cards**



**\$10 Holiday Gift Cards**

**Order online with your credit card!**

<https://staffcouncil.asu.edu/Harkins>

Harkins items will be available after Thanksgiving for pick up on your campus or delivery by mail. *Order by December 14 to get your Harkins items by Christmas!* For check or cash payment, email [staffcouncil@asu.edu](mailto:staffcouncil@asu.edu) or call 480-965-0892.



**Popcorn Perks cards - \$30**

FREE popcorn for a year!



**Big Party Popcorn - \$10**

(voucher to exchange at any Harkins theater)

All proceeds go to Staff Council Fundraising Programs, including [Staff Helping Staff Endowment](#) and [Judy Reynolds Memorial Scholarship](#).

All funds will be deposited with the ASU Foundation for a New American University, a nonprofit organization that exists to support Arizona State University (ASU). Gifts and fundraising activities in support of ASU are subject to Foundation policies and fees. Although the funds are being deposited with the ASU Foundation, all order fulfillment for these purchases will be handled solely by the ASU Staff Council. All proceeds from this fundraiser will go to Staff Council Fundraising programs. Your payment is not considered a charitable contribution.

# Get 70 lbs of Fresh Produce for only \$12!

Produce on Wheels With-Out Waste is a project of the Borderlands Produce Rescue. P.O.W.W.O.W. provides access to fresh, healthy produce to Arizona communities for only \$12.

## Saturday

8 a.m. - 11 a.m.    7 a.m. - 10 a.m.  
November 17    April 20  
December 15    May 18  
January 19 \*  
February 16  
March 16

## Location

ASU Tempe  
Parking Lot 59  
Packard Dr./Rio Salado

\*January Location TBA



For more information, please visit

[links.asu.edu/BorderlandsTempe](https://links.asu.edu/BorderlandsTempe)

changemaker  
central@ASU

ASU

