

ASU Staff Sustainability Committee Meeting

August 2, 2018

Location/Time: MU 238 Apache

12:00 - 1:00 p.m.

Agenda

1. Introductions
2. Overview of Project Proposals
 - a. Revision of Event Giveaway Guidelines and Sustainability Purchasing Toolkit
 - b. Ongoing: Student Services Herb Garden and Blue Bag Sorting
3. Action Items/Subcommittees
4. State of Sustainability Meeting: September 24th
5. [Aramark's Sustainability Goals](#)

Minutes

- **Updating Green Purchasing Policy**
 - University Sustainability Practices needs help with creating tools so the [green purchasing policy](#) is useful to everyone in the ASU community
 - Understanding what resources are needed, and how to develop those resources
 - **Reach out to [Emmery](#) to join this subcommittee! [Lesley](#) has more information on this project.**
- **Creating Green Event Guidelines**
 - Green Event Planner certification (training to certify the individual as a Green Event Planner)
 - Some of the possible guidelines:
 - How to purchase for events? Vendors? Questions I can ask? Giveaways? Green designated caterers?
 - Planning for a ½ day training in October
 - **Reach out to [Emmery](#) to join this subcommittee! [Lesley](#) has more information on this project.**
- **Blue Bag Sorting**
 - Dates set through the Green Devil Network/Zero Waste
 - Current dates:
 - September 28th from 12-1pm (Tempe)
 - October 9th from 11am-12pm (Poly)
 - October 25th from 11am-12pm (West)
 - October 26th from 12-1pm (Tempe)
 - The committee can set up their own days too!
 - Zero Waste can have 30 people sorting at once

- If you'd like to join the Green Devil Network, [Lesley](#) can send a link.
- **Reach out to [Emmery](#) and [Katie](#) to join a Blue Bag sorting date.**
- **Student Services [Herb Garden](#) Workdays**
 - October 17th from 7-8am
 - November 14th from 7-8am
 - December 12th from 7-8am
 - The herb garden is located at the North end of the Student Services Building
- **September 24th - State of Sustainability Event in the Student Pavilion**
 - First Green Devil Network meeting of the semester
 - Presenting new ASU Sust. Goals
 - ASU will receive it's Fair-Trade University designation
 - Sustainability panel
 - **Resource Fair:** The committee would like to table at the resource fair
 - Jeanette B.
 - Rachel T.
 - Emmery L.
 - If you'd like to attend the State of Sustainability event, please RSVP with [Lesley](#)
 - **Reach out to [Emmery](#) to table at the Resource Fair following the State of Sustainability event.**
- **Staff BBQ**
 - Are we expanding our Zero Waste efforts this year?
 - Work closely with the Staff Appreciation Committee on this.
 - Sustainability Committee Chairs certify that the BBQ is a green event
 - We need stronger marketing that the event is a green event!
 - Tempe Staff BBQ: Date is tentatively set for March 22nd, 2019
 - Should we offer the Zero Waste option to all of the campus BBQ's?
 - [Patti](#) will connect us to Rebecca Herrera (chair of the Staff Appreciation Committee)
 - **Reach out to [Emmery](#) to assist with making the 2019 Staff BBQ a Zero Waste event.**
- **Office Sustainability Pamphlet/Brochure ("Quick Guide")**
 - Reach out to [Alexis A.](#) to create this
 - **Reach out to [Sheyenne](#) to join this subcommittee!**

★ **Quick Sustainability Tip**

Here's an idea for recycling scrap paper - The [ASU Print Lab](#) can make notepads out of it!
Here's what they said:

“... just send [your] old paper scraps to us via interoffice mail with contact info and the desired padding instructions (size, number of sheets per pad) and we can take care of it from there! We can apply a glue strip across the back side of sheets (or cut down to your desired size) so they can be used as notepads.”

Thanks to Margaret at Polytechnic for bringing this to our attention!

The next Sustainability Committee meeting is Thursday, September 6th at noon.