

Poly Staff Council Minutes

October 16, 2018 | 1:00 p.m. – 2:00 p.m.
AGBC 149 & Zoom Video Conferencing

PRESENT:

Cindy Jauch
Cyna Stehr
Graciela Ceballos
Jared Vibbert, Assistant Vice President
Laura Cox, Past Vice President
Linda Anderson, Administrative Assistant

Marissa Akins
Mike McDade, Vice President
Shelly Lowry
Susan Norton

ABSENT:

Shelly Lowry
Aaron Schmidt
Alisha Pendley
Elyse Baker
Irene Rodriguez
Janette Moerer
Jennifer Boen
Lisa Shaw
Rosetta Hill

Sara Kaner
Sarah Nucci
Shahin Rezai
Margaret Schmidt
Thomas Lyons
Todd Elliott
Vinicius Lima
Trudy Perez, Staff Council Treasurer

1. **Welcome**
 - Mike led the meeting and led the group in introductions.
2. **Sun Devil Rewards Secret Word (Linda)**
 - Linda provided the secret word. Poly Staff Council will provide secret words for all meetings and events this year.
3. **Approval of Minutes from August 1, 2018.**
 - Laura motioned to approve the minutes and Susan seconded the motion. The minutes were approved without emendations.
4. **Budget Updates (Trudy Perez)**
 - The budget was not available for review. There is enough in the budget to make small purchases for Staff Council events.
5. **Committee Updates**
 - **Activities & Events (Laura, Todd, Irene, Margaret)**
 - i. Messaging has gone out for the November 28 PBS Pledge Drive. Staff Council is the only group participating.
 - **Communications (Shelly, Janette, Sarah, Cyna)**
 - i. The committee held its first meeting on October 11 and is reviewing its goals for this year. Staff Council events continue to be posted on social media.
 - **Health & Safety (Sarah)**
 - i. Flu shots will be held during the month of October.

- **Professional Development (Jared)**
 - i. There was no committee meeting in October.
 - **Scholarship & Fundraising (Cindy, Kandi)**
 - i. The committee reviewed the Judy Reynolds Memorial Scholarship and Staff Helping Staff Programs. The scholarship has enough funds to give two awards this year. Staff can donate to the scholarship through monthly payroll deduction. Details are at [this link](#). Applications for Staff Helping Staff are due by the 15th of each month by filling out [this form](#).
 - **Staff Appreciation (Mike, Margaret)**
 - i. The Poly Staff Appreciation BBQ is on October 31 from 11:30am-1:30pm in the Sun Devil Fitness Center, Court 3. It will be Halloween themed with a costume contest. The Halloween Decorating Contest winners will be announced at the event.
 - **Sustainability (Vinny, Susan, Margaret, Aaron)**
 - i. ASU sustainability goals have been updated and we have added 4 more. The greatest areas for staff support are with the Collaborative Action and Personal Action goals. You can support with participating in the Sustainability Certifications for your office, labs, events, etc. and with taking the on-line Seeds of Sustainability literacy course on Blackboard. Reach out for more information or if you would like for us to present to your department about these programs.
 - ii. Join the Staff Green Team – Green Devil Network. The first meeting is on October 18 from 11:00a.m. – 11:45 a.m. in Academic Center 110E. More details are available at <http://links.asu.edu/GDNenroll>.
 - iii. The Poly Farm Stand begins on October 19 at the Backus Mall from 11:30 a.m. – 12:30 p.m.
 - **Work Climate (Margaret)**
 - i. Mike is no longer on the Work Climate Committee.
 - ii. There is a subcommittee reviewing compensation benefits packages at other universities. ASU released compensation package summary this year.
- 6. Subcommittee Formation**
- **Fall**
 - i. **CSW-SC Conference (Oct. 17).**
 - 1. A subcommittee is not needed and volunteer slots are full. Either Cindy or Laura will announce the Staff Appreciation BBQ at this conference.
 - ii. **Halloween Decorating Contest (Oct. 26)**
 - 1. We still need offices to volunteer to decorate for this contest. **Laura encouraged anyone interested to contact her.**
 - 2. **Laura will coordinate the competition categories via email and assemble 3-5 judges. Please let Laura know if you are interested in being a judge. The winners will be announced at the Poly Staff BBQ.**
 - iii. **Staff Appreciation BBQ – Decorations (Oct. 31)**
 - 1. Food will be ordered for 200. Pride will be providing tables and chairs. A walkthrough will not be needed. We will use pre-recorded music from an iPod through the Sun Devil Stadium's sound system. **Jared and Laura will shop for Halloween decorations.**

2. A reminder will go out on October 29 to dress up for the costume contest. Categories will be most innovative, most creative, ASU spirit, and best overall. Prizes will include ASU football tickets and ASU Poly padfolios.
3. Laura will coordinate the site plan.
- iv. **Winter Holiday Party (pending funding)**
 1. Mike encouraged the council to donate swag and prizes to TRIO for this event. It will be on November 20 from 9am-11am. We will try to get a Staff Council Table.
- **Spring**
 - i. **Walter Carter Memorial Scholarship**
 1. We need ideas for a scholarship fundraiser.
 - ii. **Relay for Life**
 1. Mike will ask for details about this year's Relay for Life.
 - iii. **Faculty/Staff Organization Fair at Poly**
 1. Please let Mike or Jared know if you are interested in holding an organization fair at Poly sometime in January or February.
7. **New Business**
 - **Poly Leadership Updates (Jared)**
 - i. Thank you to everyone who attended the Poly campus kickoff on October 2.
 - ii. ASU Innovation Day is on November 16. There will be a Poly session in the morning and an afternoon event for all campuses at the Sun Devil Stadium from 3:00 p.m. – 5:00 p.m., followed by a concert.
 - **Parking Updates**
 - i. Parking's agreement with Lyft is in process.
 - ii. Lot 8 is open but not finished. It is a green lot.
 - iii. Lot 49 should be ready in time for the BBQ. It is an orange lot with over 100 spaces.
 - **Other Updates**
 - i. Mark Manfredo will give a tour of the Agribusiness building after the meeting.

The Council adjourned at 2:06 p.m.