

**Poly Staff Council Minutes**

**January 8, 2019 | 1:00 p.m. – 2:00 p.m.**  
**SANCA 233B & Zoom Video Conferencing**

**PRESENT:**

Cindy Jauch  
Cyna Stehr  
Jamie Eggerling  
Janette Moerer  
Jared Vibbert, Assistant Vice President  
Linda Anderson, Administrative Assistant

Laura Cox, Past Vice President  
Mike McDade, Vice President  
Sarah Nucci  
Shelly Lowry  
Vinicius Lima

**ABSENT:**

Aaron Schmidt  
Alisha Pendley  
Elyse Baker  
Graciela Ceballos  
Irene Rodriguez  
Jennifer Boen  
Lisa Shaw  
Marissa Akins

Margaret Schmidt  
Robert Lane  
Rosetta Hill  
Sara Kaner  
Shahin Rezai  
Susan Norton  
Thomas Lyons  
Todd Elliott

**1. Welcome**

1. Mike welcomed the group and led introductions.

**2. Sun Devil Rewards Secret Word (Linda)**

1. Mike provided the secret word. Poly Staff Council will provide secret words for all meetings and events this year.

**3. Approval of Minutes from November 13, 2018.**

1. The minutes were approved without emendations.

**4. Budget Updates**

1. There are no budget updates. Linda will follow up on the final costs of the Poly Staff Appreciation BBQ.

**5. Committee Updates**

**1. Activities & Events (Laura, Todd, Irene, Margaret)**

- i. The Tempe Produce on Wheels Without Waste (POWWOW) was a success.
- ii. The Tempe Relay for Life event is cancelled
- iii. The West BBQ is on February 4 in the La Sala Ballroom. The Tempe BBQ is on April 1 in the Sun Devil Stadium field.

**2. Communications (Shelly, Janette, Sarah, Cyna)**

- i. The Staff Council Facebook page has increased to 800 likes and 789 followers. The Instagram account has 83 likes. The Twitter account has 403 followers and is following 264 accounts. The committee will explore resuming use of its Hootsuite account to manage its social media accounts.

- ii. Janette is including the Poly Staff Council meeting information on the Poly Sunrise.
- 3. Health & Safety (Sarah, Jared)**
  - i. All the information about Scooters on campus is on the [Walk.asu.edu](http://Walk.asu.edu) webpage, and has been in place for years. You can find the policy banning electric scooters in the transportation policy PDP 207-01: Tempe Campus Transportation Code.”
  - ii. Cindy White from College of Nursing and Health Innovation (CONHI) invited our ASU Staff Council Health and Safety Committee to join them as hosts for activities for ASU Open Door on the Downtown and West campuses. Anyone interested should contact Alana Labelle.
- 4. Professional Development (Jared)**
  - i. The committee does not have a chair or co-chair. Please contact Jared, Mike, or Linda if you are interested in learning more about this opportunity.
  - ii. The 2019 CSW/SC Professional Development Conference is on October 23 (Poly, Downtown, and West campuses) and October 24 (Tempe campuses). The committee is reviewing possible speakers and topics for the conference as well as next year’s Lunch and Learn series.
- 5. Scholarship & Fundraising (Cindy, Kandi)**
  - i. Staff Council sold all of its Harkins inventory. We sold over \$13,000 of product and raised over \$2,000.
- 6. Staff Appreciation (Mike, Margaret)**
  - i. The West BBQ is on February 4 in the La Sala Ballroom. The Tempe BBQ is on April 1 in the Sun Devil Stadium field.
- 7. Sustainability (Vinny, Susan, Margaret, Aaron)**
  - i. Funding is almost complete to break ground on the new garden (Phase 1). This should happen within the month. It will be near the FM15 Building.
  - ii. Staff Council members are welcome to attend the [Green Devil Network Staff Engagement Events](#) in the Academic Center/Career Services Lobby, rom 110E.  
The schedule is as follows:
    - 1/31 Thursday 11 to 12 pm – Green your purchasing: tips and tricks
    - 2/21 Thursday 11 to 12 pm – Sun Devils Fair Trade + Plant Based Meals made Easy
    - 3/20 Wednesday 1 to 2pm – Poly Community Garden tour & Harvest
    - 4/32 Tuesday 11:30 to 12:30pm – Earth Day Celebration / ASU’s Sustainability Goals
- 8. Work Climate (Margaret)**
  - i. No committee updates were available.
- 6. Poly Subcommittees**
  - 1. Walter Carter Memorial Scholarship Fundraiser**
    - i. Laura, Janette, and Cindy formed a subcommittee to explore fundraising ideas. The Council discussed having either a MidFirst Bank Truck after April, an online auction, and selling candy bars with Staff Council wrappers for Valentine’s Day and Administrative Professionals Day.
  - 2. Relay for Life (March 22, 6:00 p.m. – 12:00 a.m.)**

- i. Staff Council needs to form a team for the Poly campus and select activities. Staff Council members from all campuses will be welcome to participate. Sarah has supplies that can be used.
- ii. Janette will reach out to see if the Staff Council's page for Relay for Life can be updated.

**7. New Business**

**1. ASU Blood Drive**

- i. Mike encouraged the Council to participate in Thursday's blood drive. It will be on the Backus Mall. Linda will resend the invitation to Staff Council members.

**2. Goodwill Coordinator (Jared)**

- i. The Council agreed to set up a monthly schedule for members to alternate being the campus Goodwill Coordinator. The coordinator will be the main point of contact for reaching out to Poly Staff who are going through major life events and letting them know about Staff Council resources. We can purchase greeting cards from the Staff Council Budget.

**3. Parking Updates**

- i. No new updates were available.

**4. Poly Leadership Updates (Jared)**

- i. At the last meeting, the Poly Leadership discussed their 2018 highlights as well as their 2019 goals. The Leadership liked the new location for the Poly Staff Appreciation BBQ.

**5. Facilities Updates (Tom)**

- i. The ASU Charter monument is being installed at Poly this week.

**6. Other Updates**

- i. Jared encouraged council members to let him know if they would like to host an upcoming Poly Staff Council Meeting. They are on the second Tuesday of the month from 1:00 pm-2:00pm with Zoom video conferencing.
- ii. Lisa Wood is the new student advocacy coordinator. Janette will include this announcement in the Poly Sunrise.
- iii. Janette will organize creating a short marketing video of Staff Council leaders.

The Council adjourned at 2:05 p.m.