Date/Time/Location

November 19, 2015, 9:00-11:00am, Wells Fargo Arena Room 116, Tempe campus

Attendance

<table>
<thead>
<tr>
<th>present</th>
<th>absent</th>
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<tbody>
<tr>
<td>Steve Potter, President, Tempe</td>
<td>Linda Hess, Past President, DPC</td>
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<td>Margaret Schmidt, Parliamentarian, Tempe</td>
<td>Kevin Salcido, HR</td>
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<td>Tiffany Marin, Treasurer, Tempe</td>
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<td>Carol Comito, Past President, Tempe</td>
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<td>Sarah Nucci, President, Poly</td>
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<td>Mike McDade, Vice President, Poly</td>
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<td>Irene Rodriguez, Treasurer, Poly</td>
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<td>Amber, Hall, President, DPC</td>
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<td>Melissa McGehee, Vice President, DPC</td>
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<td>Stacey Flores, Parliamentarian, DPC</td>
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<td>Kathy Gunn, President, West</td>
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<td>Dom Dozier, Vice President, West</td>
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<td>Lyn Duron, Parliamentarian, West</td>
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admin/guests

Linda Anderson, Administrative Assistant
Abigail Polito, ASU Legislative Liaison

Welcome/ Approval of Minutes

Steve Potter welcomed everyone to Wells Fargo arena, and thanked those staying to assist with the Sun Devil Stadium 365 Event at 11:00am. Mike McDade moved to approve minutes. Margaret Schmidt 2nd. All Approved.

Treasurer’s Report

Budgets - No new report. An updated budget report will be available at the January meeting. Steve shared info about some of the Staff Night at Gammage fundraisers, including the backstage tour at Wicked, which raised $985 for SHS. He will work on a similar fundraiser for Staff Night at Newsies in June, 2016.

Staff Helping Staff - average 2 applications per month; Steve will be meeting with ASU Foundation to ask for assistance in fundraising through the capital campaign. Foundation reps have also been assisting with getting the required W-9’s from businesses in order to pay bills on behalf of recipients.

Scholarship Fund – The committee awarded 2 scholarships totaling $1,100. Linda works with ASU Scholarship office to release awards if they are for ASU classes or fees, which is a much more involved
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process than issuing reimbursement for professional development conferences. She is looking to streamline the process for future awards.

Spare Change Campaign – We have not been promoting this program yet due to no one coming forward to head the campaign. More discussion at a future meeting about promotion of fundraising programs.

Campus Updates

Downtown – Amber Hall announced the Winter Social is December 15 in A/E England - already have 100 RSVP’s. BBQ planning is going well for the February 25th event. Patty Rosciano and Jackie Young are heading the Silent Auction fundraiser for Scholarships. They are also looking to schedule a Lunch & Learn speaker at the Downtown campus. Steve confirmed any of the speakers are available at any campus location. Attendance at SC meetings has been low, so they are looking at different times and locations. Discussion followed re: campus-wide committees and much of the discussion still seems Tempe-focused. The committee chairs should prompt input from other campus attendees. Many committees are still looking to get representatives from all campuses. This is a transition year to get things rolling to be “One Council in Many Places.” Discussion followed re: possibly using laptops for members to video conference into meetings using Skype for Business. Tiffany volunteered to assist with technology.

Poly – Sarah Nucci reported attendance at the SC/CSW Conference in October was good. They sponsored a Halloween Decorating contest and had 13 departments participate. The department prize was a catered reception and the individual prize was a Harkins gift card. The Drumstix Dash is this Friday, November 20th and is co-sponsored with Student PAB. The Holiday Social is December 10th and will feature live piano music with Santa and Sparky attending. Beginning in January, SC and USG are bringing food trucks on Tuesdays, which has been requested by staff since there are so few eating choices on campus. Everyone welcomed newly elected Vice President, Mike McDade, from Parking and Transit at Poly.

Tempe – Steve Potter reported the Homecoming Block Party Info booths were well-staffed and the event was a great success. Discussion followed re: the Lunch & Learn series and an issue with one of the speakers. Police Chief Mike Thompson will discuss active shooters on January 19th. The Tempe BBQ is December 1, and will feature a Steel Drum Band and 45 vendors from ASU and outside. Each SC committee is hosting a carnival game. Participants can also play a Bingo game by visiting vendors and games to enter a drawing for an IPad. Steve shared the BBQ RSVP numbers to date for each campus.

West – Kathy Gunn reported their BBQ is December 8th - an outdoor and indoor location is reserved. They are having a Lunch & Learn on December 3 – Larry Carlson will speak on Retirement Health Benefits. The Festival of Desserts is December 17th. They decided to postpone the Executive Appreciation Luncheon to the spring because there are so many events this fall.

Work Environment Task Force – Carol Comito reported the task force has reps from Health & Safety, Work Climate and Sustainability committees. She still needs reps from Poly and Downtown - Mike McDade, Amber Hall and Melissa McGehee volunteered. The group will present a paper to the administration discussing issues with the physical environment. Abby Polito added ASU is asking the state legislature to fund capital improvements, and supporting documentation like this would be helpful.
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Old Business:
Staff Council Restructure Update
A Bylaws Committee will be set up after the first of the year, and Steve will contact the Parliamentarians and others who have volunteered to assist with the Bylaws changes.

Tuition Waiver for Certificates Update
Steve Potter shared updated information from Kevin Salcido in HR. After looking at the tax ramifications, the tuition waiver for certificate programs would be taxed at the same rate as master’s degree programs, which would negate any savings, so the tuition waiver will not include certificate programs.

Shirts for Executive Board
Steve Potter shared that he would like to table ordering new shirts for the Executive Board due to the restructure of the Council and the cost associated with the storage space.

New Business:
Storage Space
Steve Potter reported he has been working with the University Architect to find storage space for the Staff Council. He stated a space in PE West has been found, but discussed the high cost of asbestos abatement. The original estimate to make the space usable was $5,000 but the new estimate is $14,000 so he has asked for assistance from Kevin Salcido. More info to come.

PBS Pledge Drive – To be tabled til January meeting (Group picked March 19 but found out later that Saturdays are no longer available).

Grad Test Prep Discount for Staff – Steve shared information on discounts for staff and their dependents on grad test prep and testing fees. More info will be in the Sparky’s Scoop newsletter.

E-program – Steve Potter distributed information on E-Portfolios given to him by Christopher Sheehan. More info to come.

Staff Council Complaints – The group discussed how to respond to complaints from staff, whether through email or phone calls. It usually is best not to respond right away, and feel free to get feedback or guidance from other SC officers.

Website – Looking to launch updated website in January, 2016.

Legislative Update:
Abby Polito updated the group on the legislature. A new funding model is being discussed for the 3 state universities based on 50% per resident student. Abby will share the press release with the group. The 3 universities has asked for $75 million for one-time capital improvements with the universities matching the funds. Abby encouraged all to send a personal note to your representative to support funding.
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Tri-University Day at Capitol
The group discussed inviting U of A and NAU to a day at the Capitol in the Spring. It was decided to look at March 15th and ask Abby to get sponsorship by a representative (possibly Andrew Sherwood). She will also invite the legislative liaisons for NAU and U of A to stop by that day. We will schedule a meeting in the morning with lunch, then time to visit the House of Representatives in the afternoon.

Discussion followed re: ASU possibly phasing out of the Arizona State Retirement System and possibly becoming self-insured for health insurance. More discussion to come.

Upcoming Council-Wide Events:
• Lunch & Learn Series – Tuesday, January 19, noon, MU Pima Auditorium – ASU Chief of Police Mike Thompson, Active Shooters

• Staff Night at the Phoenix Suns – Saturday, February 27th, 2016. 50/50 Raffle for SHS Purchase discounted tickets by January 27: Purchase tickets | Access code: FORKSUP

Next Executive Board Meeting: January 21, 2016, 9 – 11am, West campus, Room tbd

Meeting adjourned 11:00am.